

**CERTIFICATES OF INSURANCE  
GUIDELINES**

Type of Company		Prod./ Comp. Ops	General Liability Prem./ Oper.	Adv./ Pers. Inj.	WC	Auto	E&O	3rd Party Crime	Pollution	Add'l Ins.
Materials Supplier		X	X	X		X				
Contractors (other than Pollution related)		X	X*	X	X	X				X
Pollution Related Contractors		X	X	X	X	X			X	X
On-Premise Service Providers such as:										
Maintenance		X	X	X	X***	X		X		X
Security		X	X**	X	X***	X		X		X
Delivery/Installation		X	X	X	X	X				X
Temporary Employment		X	X	X	X***	X		X		X
Off-Premise Service Providers****		X	X	X	X					X
Distributors		X	X	X	X	X				
Tenants****			X	X						X
Professions:										
Lawyers							X			
Accountants							X			
Architects							X			
Engineers							X			
Computer Programmers/Software Design							X			
Advertising Agency							X			
Management Consultants							X			

\* General Aggregate to apply separately to each project or a separate Owner's Protective Policy should be purchased.

\*\* General Liability Policy should be endorsed to include Law Enforcement Errors & Omissions.

\*\*\* Alternate Employer's Endorsement should name Diocese of Quincy.

\*\*\*\* Property Coverages as per contract.